



BOARD OF SELECTMEN RECORD OF MEETING  
**January 9, 2018**  
WINDSOR TOWN OFFICE

Note: This record of meeting may not be considered an official public record until such time as they are read and accepted by the Board of Selectmen Members.

**Members present:** Richard H. Gray Jr., Ray Bates, Ronald Brann, Dan Gordon and Chris Haiss.

**Members absent:** None.

**Public Attending:** Thomas Reed and Pete Manley.

**Employees Attending:** Theresa Haskell (*Town Manager*), Keith Hall (*Public Works Supervisor*), Tim Coston (*Transfer Station Manager*), and Angela Hinds (*Town Clerk*).

**Richard Gray Jr. called the meeting to order at 6:01p.m.**

**Previous Meeting Minutes: Ray Bates made a motion to amend the minutes dated December 26, 2017, Town Manager's Items a) the last sentence to read: Chris Haiss made a motion "to" adjourn as Board of Assessors and reconvene as Board of Selectmen at 7:45 p.m., seconded by Dan Gordon and approved 5-0-0.**

**Public Works:**

- a) Keith said that they have been trying to clean up the snowbanks at intersections from the last snowstorm.
- b) Keith gave an update from the storm on January 4, 2018. They had an alternator break which Cole Hayes pulled out and Ronnie Brann fixed to get back on the road. They used the spare plow for the Sampson, Greeley, and Windsor Neck roads. This worked out well, so snow did not build up as fast as they could do the route.
- c) Keith said that Timmy's plow was hit during the storm by a vehicle attempting to pass him on a hill on South Belfast Road. There was minor damage, and the police were called. Much discussion.
- d) Ronnie asked Theresa how many miles of road are in Windsor? Theresa said there are 49.
- e) Keith said that they need to look into getting a cover for the gate key so that it doesn't get wet and freeze.
- f) Ronnie said that he spoke with Troy Nelson, from Palermo Public Works, and they gave Windsor Public Works great compliments on their roads this winter.

**Transfer Station:**

- a) Transfer Station Figures showed that we took in \$876.80 less this December than last December, however we are up \$2,493.90 from this time last year.
- b) Tim said that there is a rail that was hit by the backhoe and pushed over that needs to be replaced when the weather gets warmer.
- c) Theresa handed out copies of the Transfer Station Operation Manual with suggested changes for the Board to review. Several corrections and updates were made. **Ray Bates made a motion to**

**approve the Transfer Station Operation Manual as amended seconded by Chris Haiss and approved 5-0-0.**

**Animal Control Officer: None.**

**Cemetery Sexton:** Theresa said that Joyce received quotes from Pine Tree Fence for the Rest Haven Cemetery posts to be repaired. He first was to remove and replace 29 posts in the front of the cemetery and 6 gate posts, for \$2,695.00. Just to sleeve them and straighten the current posts would be \$1,995.00. Also, to repair the left section of the fencing, with 2 gates was \$4,095.00. Also an estimate to sleeve existing posts in the middle of the cemetery with 19 sleeves with all hardware to attach chains was \$975.00. The quote is good for 30 days. There was much discussion. The Board decided they will look into this and discuss more details during the next meeting.

**Public Comment: None.**

**Consideration of Warrants # 29, # 30: Ray Bates made a motion to approve Warrants # 29 and # 30 seconded by Dan Gordon and approved 5-0-0.**

**Town Manager's Items:**

- a) Theresa said that on January 18, 2018 she will be attending a meeting with Maine Emergency Management to find out how the Town will get funds back from the storm in October.
- b) Theresa said that the security cameras and air purifiers have been purchased. The security cameras will be installed soon.
- c) Theresa said that at the Windsor Educational Foundation and Reed Fund meeting on January 8, 2018, Sam Tippet said he would like to do a new investment portfolio for the Town. There was much discussion. The Windsor Education Foundation and Reed Fund Board voted to do the new portfolio.
- d) Theresa presented the Board with a resignation letter from Angela Hinds as Town clerk effective January 26, 2018. **Ray Bates moved to accept the resignation of Town Clerk, Angela Hinds seconded by Chris Haiss and approved 5-0-0.** They said that Angela has been an asset to the Town, and she wore many hats, and wished her well.

**Ray Bates made a motion to go into executive session pursuant to 1 M.R.S.A. § 405(6)(A) to discuss personnel matters at 7:12 p.m. to include the Theresa Haskell and Angela Hinds seconded by Chris Haiss and approved 5-0-0.**

**Returned from executive session at 8:53 p.m.**

**Selectmen's Items: None.**

**Rick Gray, Jr. declared this meeting adjourned at 8:53 p.m.**

These minutes were approved by the Board of Selectmen on **January 23, 2018.**

**The next Regular Board of Selectmen's Meeting will be on Tuesday, January 23, 2018 at 6:00 p.m. at the Windsor Town Hall.**

Respectfully Submitted,

Angela Hinds  
Town Clerk